

BAYSIDE PERSONNEL



TIME SHEET

WEEK ENDING (Sunday) _____

DAY	START TIME	FINISH TIME	BREAKS	TOTAL HOURS	NORMAL HOURS	TIME ½ HOURS	DOUBLE HOURS	COMMENTS
MONDAY								
TUESDAY								
WEDNESDAY								
THURSDAY								
FRIDAY								
SATURDAY								
SUNDAY								
TOTAL								

Specialist Recruitment

Bayside Personnel Pty Ltd
ACN 003 158 816
ABN 65 402 285 164

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North Sydney NSW 2059

Level 1
103 Miller Street
North Sydney NSW 2060

Tel: (02) 9919 6969

Time Sheets

Email to:
timesheet@baysidegrp.com.au
with the following subject line:
Timesheet / "Your Bayside
Consultant's Name" / "Your Name"

Or Fax to: (03) 9866 4992

www.baysidepersonnel.com.au

Part of The Bayside Group

Approval of this time sheet is deemed acknowledgment that the tasks have been performed to the satisfaction of the Principal, and of the Principal's continued acceptance of our Terms & Conditions issued with the Contract letter and subsequent invoice(s).

SUBCONTRACTOR / FIXED TERM EMPLOYEE _____
(Bayside Representative) (Please print your name)

PRINCIPAL _____
(Please print client company name)

APPROVED BY _____
(Supervisor) (Please print name) (Signature)

Should you require more time sheets, they can be downloaded from our website from the *At Work* menu